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***REQUEST FOR QUALIFICATIONS  
PROFESSIONAL ENGINEERING SERVICES***

The City of Marshfield, Missouri, requests qualifications for right of way services; environmental services; survey services; geotechnical services; grant writing and administration; contract preparation and award recommendations; construction management; site plan review; preliminary engineering services; subsequent engineering design services; subsequent final design through construction engineering services; and construction inspection services to assist in various transportation projects as well as on-call engineering advisory related services as identified by the City of Marshfield. Attached is a list of transportation projects that have been identified by the City to date. The attached list, however, is not intended to be inclusive and the city reserves the right to add or remove projects from the attached list. On-call engineering related services will include but not be limited to review of development projects and land use applications; amendments to various city codes; and other on call engineering services as deemed needed by the City of Marshfield.

Funding sources for each of the various transportation projects and on call engineering services have not been fully determined at this time. It is anticipated, however, that projects may be financed by various local, state and federal funding programs and sources.

It is required that any firm submitting a proposal be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List. Any submitting firm that is not prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List will be considered non-responsive.

It is anticipated that some projects may require participation of one or more DBE firms to meet goals set by Federal and / or State of Missouri DBE goals associated with potential state and federal project funding. When this occurs a supplemental Agreement will be required for the respective project and DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. DBE firms are encouraged to submit a proposal as prime consultants.

To be considered firms must submit eight (8) copies of their proposal. Each submitted proposal must include a minimum of the following with submittals to be twenty-five (25) pages or less:

1. The specialized experience and technical competence of the firm with respect to transportation improvements and on call engineering services as listed within this RFQ;
2. Experience with transportation projects utilizing different local, state and federal transportation funding programs;
3. The firm's experience with cities with populations of 10,000 or less;
4. The capacity and capability of the firm to perform the work in question, including the services listed within this RFQ;
5. The firm's most three recent projects in each specialty;
6. A list of individuals that are available to work on the projects and their qualifications;

7. The firm's history of completing related projects on time and on budget;
8. The firm's historical accuracy in estimating project costs;
9. The firm's client references for similar engineering services provided in the past five years (minimum five references with local government preferred); and
10. Any other information that your firm believes to be relevant.

The Affidavit of Compliance and the E-Verify MOU is required from consultant(s) submittal is required for both RFQs and RFPs." Please see the State Code of Regulations at <http://ago.mo.gov/faqs/unauthorized-alien-workers.htm>.

15 CSR 60-15.020 Form of Affidavit, states "Any bid or response to a request for proposal (RFP) for award of any contract for services or grant in excess of five thousand dollars (\$5,000) by the state or by any political subdivision of the state to a business entity, or application by any business entity to receive a state-administered or subsidized tax credit, tax abatement, or loan from the state, shall be accompanied by an affidavit containing the following:

A statement that the business entity has enrolled in, and is currently participating in, E-Verify, a federal work authorization program"

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence	35 points
Capacity and Capability	35 points
Past Record of Performance within each of the areas of services requested	15 points
Experience working with cities with a population of 10,000 or less	15 points

Once the most qualified firm(s) are selected, a cost for services will be negotiated separately and costs/payments associated with each will be clearly defined. Following execution of a contract the issuance of a notice to proceed by the City for each transportation project shall be contingent upon the establishment and commitment of all project funds.

Eight (8) copies of the firms proposal must be submitted to and received by the Marshfield City Clerk's Office located at Marshfield City Hall, 798 S. Marshall, Marshfield, Missouri 65706, no later than 1:00 p.m. on Thursday, October 20, 2016. Faxes or electronic submittals will not be accepted. For more information, please send an email to John Benson, City Administrator, at [jbenson@marshfieldmo.gov](mailto:jbenson@marshfieldmo.gov).

The City is not responsible for any costs associated with the preparation of this information. The City reserves the right to reject any informalities and to reject any or all proposals. Any submittals which include costs of services for any type of project will be disqualified.

### Identified Transportation Projects (September 2016)

West Outer Road to Truman Road to Future West I-44 Interchange
West Outer Road to Northview to Future West I-44 Interchange
West Outer Road (sewer plant) to State Hwy J to Future West I-44 Interchange
Research potential location of rail grade separation
Relocate Prairie Lane / Webster Lane Crossing
Connect Prairie Lane to Turnbo Road
Extend Commerce Road west to Prairie Lane
Pave Commerce Road south of city limits
Hubble (Hwy CC) / Buffalo / Banning (star-shaped) intersection reconfiguration
North Buffalo Street Bridge over I-44
East Outer Road from Buffalo back to Banning (VA clinic)
Redevelop Old Buffalo
State Hwy W improvements
East Outer Road from Buffalo to North Marshall and /or Future East I-44 Interchange
Marshall Street improvements
Ties from Marshall Street to East Outer Road
Marshall Street to Rifle Range Road connection
Intersection of Rifle Range and State Hwy CC
Pine Street / Hubble (Hwy CC) Intersection
Pin Oak Loop to Pleasant Prairie
Bellflower to Pleasant Prairie
Extend Spur to McNabb
Jump Road extension
Extension of Elm Street north
State Hwy 38 to Commerce loop (south)
Elm Street / State Hwy DD intersection
Widening of Elm Street
Cherry Blossom Way realignment
Widening of State Hwy DD
High School drop-off concept
Downtown Area Enhancements
Alternate Historic Route 66
Southgate concept